



SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

**COUNCILLORS' BULLETIN – ISSUE DATE 12 SEPTEMBER
2001**

CONTENTS

1. Minutes of the Cabinet meeting on 6th September 2001

- 1) Declarations of Interest
- 2) The Way Forward for South Cambs Magazine
- 3) Asset Management Plan
- 4) ICT Facilities for Members
- 5) Rural Relief – Non-Domestic Rates
- 6) Rent Restructuring for Local Authorities
- 7) National Non-Domestic Rates – Reliefs Available
- 8) Exclusion of Public
- 9) Door-to-Door Rent Collection Service
- 10) Architectural Section – Adjustment to Post P5.7
- 11) Authority to Appear in the County Court
- 12) Joint meeting with Co-ordinating Group

2. Portfolio Holder Decisions

- 1) Portfolio Holder for Housing
 - Notice of Seeking Possession, housing allocation special requests and management transfers affecting **Little Gransden, Sawston, Foxton, Grantchester** and **Shepreth**

3. Minutes of Development and Conservation Control Committee on 1st August 2001

- 1) **Cambourne** Design and Environment Group
- 2) Planning Applications
- 3) Update on appeals against planning decisions and enforcement action
- 4) Traffic proposals for **Boxworth, Swavesey** and **Duxford**
- 5) Tree Preservation Order – **Stow-cum-Quy**
- 6) Tree Preservation Orders – **Cambourne**

4. Information items

- 1) Task Groups and Members' Special Interests
- 2) Committee Clerk contacts
- 3) Introductory Tenancies – Planning and Housing Committee 11th September
- 4) Cancellation of meeting - Planning and Housing Committee
- 5) Priorities for Scrutiny - Planning and Housing Committee
- 6) Community Planning and the Local Strategic Partnership

Call in arrangements

Any executive decision recorded in this bulletin may be called in for review by the relevant Select Committee, either by the Chairman of that Select Committee or by any five other Councillors. The Committee Manager must be notified of any call in by **19 September 2001**. All decisions not called in by this date will be implemented.

The call in procedure is set out in full in Part 4 of the Council's constitution, 'Select Committee Procedure Rules', paragraph 16.

DECISIONS MADE BY HOUSING PORTFOLIO HOLDER On 4th September 2001

The following decisions were made by Councillor Mrs EM Heazell

Not to serve a Notice of Seeking Possession on Mr G of *Little Gransden*

Mr G is a non-successor but is now elderly and has been resident in his home for over 50 years and has a relative in the village whom he supports

To award Miss H discretionary points to improve her position on the Housing Register

In recognition of Miss H's personal and special circumstances enhancing her need to move within the **Sawston** area

To transfer Mr and Mrs B to a 2 bedroom bungalow in *Foxton*

In recognition of the family's problems in their current home and need for bungalow accommodation

Agree to wish of Mr and Mrs M of *Grantchester* to remain in their decant property

The decant was arranged following structural problems with Mr and Mrs M's property

Management transfer of Mr and Mrs L of *Sawston*

Mr and Mrs L currently live with their 4 children in a 3 bedroom town house without a garden, they are desperate to move to more suitable family accommodation for their needs in Sawston

To allocate a 2 bedroom bungalow to a non-successor tenant in *Shepreth*

Mr C is to be asked to move to suitably sized accommodation following the death of his mother

INFORMATION ITEMS – ISSUE DATE 13th SEPTEMBER 2001

1. TASK GROUPS AND SPECIAL INTERESTS

The Select Committees Co-ordinating Group has asked that all Members should be made aware that membership of task groups set up to investigate specific issues is not limited to members of the parent select committee. Any councillor with a relevant interest may be invited to take part.

To this end we are hoping to draw together a register of Members' particular interests and expertise so that the right people can be approached on any particular topic. If

you have any such special interests which you would be willing to use, would you please tell Susan May, Committee Manager.

This register is not in any way related to declarations of interest and any information provided will not be disclosed outside the Council unless the permission of the individual concerned has been given.

Contact Officer: Susan May, Committee Manager tel (01223) 443016

2. COMMITTEE CLERK CONTACTS

I have been asked to provide a list of which formal meetings each Committee Clerk covers. This is that list as it currently stands, but it may be necessary at any time for another Committee Clerk to stand in.

Susan May	Council Personnel Resources and Communications Select Committee Select Committees Co-ordinating Group Cabinet (share of minuting)
Maggie Jennings	Environment Select Committee Licensing Committee Milton Country Park Management Sub-Committee Cabinet agenda preparation
Patrick Adams	Community Well-Being Select Committee Crime and Disorder Partnership Cabinet (share of minuting) Housing Maintenance Best Value Benefits Best Value
Ian Senior	Planning and Housing Select Committee Development and Conservation Control Committee Media Information and Communications Best Value

Contact Officer: Susan May, Committee Manager tel (01223) 443016

3. INTRODUCTORY TENANCIES – PLANNING AND HOUSING SELECT COMMITTEE, 11TH SEPTEMBER 2001

The Planning and Housing Select Committee has decided to carry out further scrutiny of introductory tenancies. Members will determine a timetable for this scrutiny at their meeting on 13th November 2001. The Select Committee would like to receive a presentation from a Council with experience on the practicalities of operating introductory tenancies, and officers will try to identify a suitable local authority.

4. CANCELLATION OF MEETING – PLANNING AND HOUSING SELECT COMMITTEE

The meeting of the Planning and Housing Select Committee, scheduled for Friday 5th October 2001, has been cancelled. This meeting was to have looked at a report on the Planned Maintenance Best Value Review, and this will now happen at a later date, probably 13th November 2001.

5. PRIORITIES FOR SCRUTINY – PLANNING AND HOUSING SELECT COMMITTEE

The Planning and Housing Select Committee has identified the following as its priorities, at this stage, for scrutiny:

- Introductory tenancies
- Grounds maintenance
- Tenant participation

Contact officer for the above: Ian Senior, Committee Clerk tel (01223) 443028

6. COMMUNITY PLANNING AND THE LOCAL STRATEGIC PARTNERSHIP

Copies of slides from the presentation by Simon Smith and David Cooper to the Community Well-Being Select Committee on the 6th September are available from the Committee Section.

Contact officer: Patrick Adams, Committee Clerk tel (01223) 443028